



BEAR CREEK SUD

Telephone 1-972-843-2101 • P.O. Box 188
Lavon, Texas 75166

Date: November 14, 2022 **Time:** 6:31PM

MINUTES OF REGULAR BOARD MEETING

Call to order by: President Chris Elder

Directors Present: Chris Elder, Robert Haynes, Lisa Block, Colby McClendon

Directors Absent: Deborah Fato, Leticia Harrison, Leon Marshall

Public Comment: None

Consent Items:

Approval of Minutes of Regular Meeting on October 17, 2022.
Approval of October 2022 Financials.
Approval of October 2022 General Manager Report

Discussion on items 5120 (Engineering Services) and 2115 (World Land Developers) that need to be amended for the remainder of the 2022 budget.

Motion made by Director R. Haynes, seconded by Director L. Block to amend the budget for Engineering Services from \$260,000.00 to \$335,000.00 and World Land Developers from \$100,000.00 to \$275,000.00. Motion carried unanimously. Director Fato, Director Harrison, and Director Marshall absent.

Motion made by Director R. Haynes, seconded by Director C. McClendon to approve Consent Agenda Items. Motion carried unanimously. Director Fato, Director Harrison, and Director Marshall absent.

Regular Agenda Items:

A. Update on Pump Station No. 2 project. *Manager C. Reagan provided an update on the construction of the new pump station. The concrete for the driveway is at a standstill because of the weather.*

- B. Discussion on Capital Improvements/Building Expansion. *Discussion on whether to build a new shop building and to make renovations to the existing office building for growth.*

Motion made by Director R. Haynes, seconded by Director C. McClendon to approve a capital budget item for a new shop building to be located at the Geren Drive property and to make improvements to the existing office building. These capital items will be added to the 2023 Budget. Motion carried unanimously. Director Fato, Director Harrison, and Director Marshall absent.

- C. Discussion on Cyber Security Training. *Discussion on board members not completing the required Cyber Security training. The responsibility falls on the individual board members and their duty to complete. Board members should have no use of company laptops or Bear Creek SUD email addresses without completion of the training. Bear Creek SUD has already experienced cybersecurity issues with the new email addresses and indirectly related to its loan payments, and these examples emphasize the need to ensure the training and procedures are followed.*

- D. Discussion and possible action on TxDOT filing of condemnation suit related to Bear Creek SUD property on FM 552. *Attorney Fancher provided an update on the status of the case.*

- E. Discuss and act upon 2023 Budget. *The Board discussed the 2023 budget figures as presented.*

Motion made by Director R. Haynes, seconded by Director L. Block to approve the 2023 budget. Motion carried unanimously. Director Fato, Director Harrison, and Director Marshall absent.

Board to Set Future Meetings and Agendas:

President, C. Elder, asked if anyone had any future meetings to be set or any items for future agendas.

Future Meeting set for December 12, 2022, at 6:30 p.m.

Agenda items for December 2022 Board meeting: By-Law consideration for Cyber Security and meeting attendance and appointing a new Board member.

Adjournment of Regular Meeting at 7:14PM.

Chris Elder, President

Robert Haynes, Vice-President

Camille Reagan, Recorder